

Cairns Psychological Services

THERAPY POLICIES

1. Fee Structure

Individual therapy (45-50 min)	\$155.00
Individual therapy (60-75 min)	\$232.50
Couple therapy (75-90 min)	\$250.00
Group	\$95.00 per 1.5 hr. group session

2. Policy: Payment

Cairns requests the following:

1. That clients pay after every session.
2. That full payment is made unless the client negotiates a different arrangement.

3. Policy: Insurance

Cairns does work with insurance payments. We will prepare a bill showing full payment for a client. In network for BCBS, MA, UCare, Tricare. Out of network benefits apply to others. Billing specialist Cindy Gould

4. Policy: Missed Appointments

In the event of a missed appointment without notification or extenuating circumstances, the client will be charged ½ session fee for the first time and full fee thereafter.

5. Policy: Cancellation of Appointments

Cairns requests a 24-hour notice of appointment cancellation. Failure to provide 24-hour notice will be treated as a missed appointment unless we can fill the time.

6. Policy: Lateness

Therapy is prescheduled for a definite time, to last for one hour. (1-1/2 for couples/family). When a client comes late, the therapist is responsible for the completion of the scheduled time period. Clients are charged for the full appointment when they come late.

7. Policy: People With Unusual Financial Situations

Cairns therapists have established a fee structure for individual, couple, family and group therapy. We also realize we have an ethical responsibility to work with people in unusual financial circumstances. In light of that we encourage such clients to initiate with us a negotiation of fee structure they can afford.

I have read and I understand the above stated "Therapy Policies" of Cairns Psychological Services.

Signature of Client

Date

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